

APPOINTMENT COMMITTEE - CORPORATE DIRECTOR RESOURCES

29 OCTOBER 2018

Present: Councillor Huw Thomas(Chairperson)
Councillors Berman, Mackie, Robson and Weaver

25 : APOLOGIES (IF ANY)

There were no apologies for this meeting.

26 : DECLARATIONS OF INTEREST

There were no declarations of interest for this meeting.

27 : TERMS OF REFERENCE

The Terms of Reference were noted as follows:-

“To discharge the functions of the authority in respect of the appointment and dismissal of Chief Officers and Deputy Chief Officers (as defined in the Local Authorities (Standing Orders) (Wales) Regulations 2006 and the statutory Head of Democratic Services, in accordance with Employment Procedures Rules and other relevant Council policies and procedure”.

28 : MINUTES

The minutes of the 5 October 2018 were approved as a correct record.

29 : EXCLUSION OF THE PUBLIC

RESOLVED: That the public be excluded during the discussion on the following item of business on the grounds that, if members of the public were present during the discussion, because of the nature of the business to be transacted there would be disclosure to them of the except information as defined in Part 4 of Schedule 12A of the Local Government Act 1972 and as described below: -

Paragraph 12 – Information relating to an applicant to become an employee of the Authority:-

Paragraph 13 – Information which was likely to reveal the identity of an individual.

30 : APPOINTMENT OF CORPORATE DIRECTOR RESOURCES & SECTION 151 OFFICER

The Appointment Committee for the post of Corporate Director Resources & Section 151 Officer was reconvened to receive and consider the findings from the Assessment Centre.

Amanda Pigny, the External Lead Assessor presented the findings from the assessment centre exercises and overall scores given for each of the behavioural competencies required for the role by Candidates 1, 2 & 3.

The Committee in making its decision took account of each candidate's original application, how each candidate scored against the competencies required for the role, the written assessment on each of the tasks which addressed the candidates strength's and skills. The Committee considered the candidates to be put forward for formal interview.

The Committee considered the presentation topic options and set questions for the interview process.

RESOLVED: That.

1. Candidates 1 and 2 be invited for interview.
2. Candidates be advised of the presentation topic and that a maximum of 10 minutes be allocated for the presentation.
3. The selected questions be finalised for the interview Committee.

31 : DISMISSAL (IF REQUIRED)

There was no consequential dismissal required as part of the short-listing process.

32 : DATE OF THE NEXT MEETING - FRIDAY 2 NOVEMBER 2018 AT 1:00PM

The next meeting was agreed as Friday 2 November 2018 at 1:00pm.